

## GENERAL INFORMATION

Thank you for choosing Firebird Housing Specialists. for your housing needs. Once your application is approved, **all** parties on the lease will need to **schedule an appointment** to sign the lease in our office with your property manager.

In preparation for the lease signing, you will need to bring the following:

- 1.) 1<sup>st</sup> month's rent and/or security deposit, if not previously paid, in the form of certified funds. (i.e. **CASHIER'S CHECKS** or **MONEY ORDERS**) **\*\*NO EXCEPTIONS\*\***
- 2.) All tenants to provide I.D. (i.e. Driver's License, State I.D. or Military I.D.)
- 3.) Please provide your new account #'s for utilities that you have requested service change.

Upon Execution of the lease you should have the following:

- 1.) Signed copy of the Lease Agreement and attachments
- 2.) Copy of the Move-in/Move-out Condition Checklist
- 3.) Receipt for rents and deposits
- 4.) Keys to the unit/home

If you need directions to our office please call (480) 633-1993 and a member of our staff will be happy to assist you.

## UTILITIES LIST

### Electric

Salt River Project	(602) 236-8888
	(800) 258-4777
Arizona Public Services	(602) 371-7171
Maricopa/Stansfield	(520) 424-9021

### Water & Sewer

City of Tempe	(480) 350-8361
Queen Creek Water (North STV)	(480) 358-3450
City of Goodyear	(623) 882-7887
City of Mesa	(480) 644-2221
City of Phoenix	(602) 262-6251
City of Scottsdale	(480) 312-2461
A.J. Water Company	(480) 982-6030
H2O Incorporated	(480) 490-6971
Maricopa -	
Global Water Resources	(520) 568-4452
Maricopa Domestic Water Improvement	(520) 568-2239
City of Glendale	(623) 930-3190
City of Gilbert	(480) 503-6800
Arizona Water Company	(480) 982-2201
City of Chandler	(480) 782-2280
Town of Sun Lakes	(480) 895-5009
Liberty Water Gold Canyon	(480) 488-4152
Superstition Mtn CFD	(480) 983-2212
Johnson Utilities (Off Hunt Hwy)	(480) 987-9870
City of Surprise	(623) 222-1000

### Natural Gas

Southwest Gas Company	(877) 860-6020
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### Telephone/Cable T.V.

All Areas Quest	(800) 244-1111
All Areas Cox Communications	(602) 277-1000
Apache Junction - Media Com	(480) 474-2078

### Post Office

United States Postal Service	(800) ASK-USPS
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## **IT IS YOUR RESPONSIBILITY TO HAVE UTILITIES ESTABLISHED IN YOUR NAME**

**Most utility companies will require a deposit from you to establish services in your name.**

**Please allow several days for the utility company to process your setup request.**

**YOU WILL NEED TO PROVIDE PROOF THAT YOU HAVE REQUESTED SERVICES IN YOUR NAME BEFORE KEYS TO THE PROPERTY WILL BE RELEASED TO YOU**

**Please bring this completed form with you for your lease signing appointment or if returning your signed lease and deposit by mail please enclose this completed form.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Electric Company** \_\_\_\_\_

**AND Acct. #:** \_\_\_\_\_

**Water Utility Co.** \_\_\_\_\_

**AND Acct. #:** \_\_\_\_\_

**Gas Company** \_\_\_\_\_

**AND Acct. #** \_\_\_\_\_

**(If applicable)**